

# PSB Project Group Report

Prepared by: Manon Horscroft Date: 10.06.2021

<b>Well-being Plan Aim</b>	Create environmentally responsible and safe communities that can adapt and respond to the effects of climate change.	
<b>Our Values</b>	Welsh Language, Tackling Inequalities, Involvement, Sustainability, Leading By Example	
<b>Project Group Name</b>	Climate Change and Natural Resources	
<b>Chair Vice-Chair</b>	<b>Gillian Wells</b> , Natural Resources Wales Sarah Davies, University of Wales, Aberystwyth	

<b>Project Group Membership</b> (Names in <b>bold</b> signify attendance at meeting)			
Ceredigion County Council (CCC)	<b>Cllr Alun Williams</b> , Rhodri Llwyd, Diana Davies, <b>Rob Starr</b> , Alison Heal, Gareth Evans, <b>Julie Thomas</b> , <b>Michael Smith</b> , <b>Manon Horscroft</b> , <b>Lynne Walters</b> , <b>Caitlin Theodorou</b> , Carwyn Jones-Evans, <b>Bethan Lloyd-Davies</b>	Dyfed Powys Police	Andrew Merry
NHS	Anna Bird, Terri Shaw, Paul Williams	Natural Resources Wales	<b>Gillian Wells</b> , <b>Yvette Eley</b> , Carol Fielding, Aneurin Cox, <b>Rachel Jarvis</b>
MAWWFS	Amy Richmond-Jones, Jessica Millard	Ceredigion Association of Voluntary Services	Kate Naidoo

University of Wales Aberystwyth	Sarah Davies	Additional member	Roger Fisher, Mari Hopkins
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## SYNOPSIS OF PROJECT GROUP MEETING

### Key Points discussed at Project Group meeting:

**Presenter:** Teresa Walters (Severn Wye)

**Apologies:** *Paul Williams, Anna Bird, Kate Naidoo, Rhodri Llwyd*

The Chair began the meeting by welcoming all. It was agreed that most actions from the meeting held on the 08.04.21 have now been complete and the remaining matters were included on today's agenda. It was confirmed that due to the absence of Kate Naidoo today a further update on the Be Kind to your Environment campaign would be included on the agenda for the next meeting.

**ACTION: Gillian Wells and Yvette Eley to share NRW's PEAT's Policy with Project Group members.**

**ACTION: The Be Kind to the Environment Campaign to be placed on the Agenda of the next meeting.**

#### Re-connecting and improving existing connections with nature

Lynne Walters (LW) provided a brief update and mentioned that one element of this work that is now moving forward with the preparation of a funding bid. This is being taken forward by Alison Heal as the EOI, which she recently submitted to the Nature Network fund and has received positive feedback and a full application has been requested. The positive response has come following initial assessment and the full bid has a closing date of the 30<sup>th</sup> of June. The bid is specifically considering the reduction of phosphates in Afon Teifi. The task and finish group had a meeting last Thursday and each member has agreed to consider the collation of information which will be used as evidence to support the proposal. The Rivers Trust/Afonydd Cymru is also working closely with the group.

Julie Thomas (JT) also provided information which confirmed that Afonydd Cymru would be concentrating on assembling data sets to support a detailed submission.

At this point in the meeting Gillian Wells also confirmed that as agreed at the last PSB meeting on the 26<sup>th</sup> April she would be provided a presentation on this project in order to highlight the importance of working on this project across

the boundaries of the Project Group. Support for future implementation is required beyond the parameters of the Climate Change and Natural Resources Project Group and this can be achieved with the support of the PSB.

**ACTION: Alison Heal to provide an update on this element of the Re-connecting and improving existing connections with Nature report at the Project Group meeting in July.**

**ACTION: Gillian Wells to provide feedback to the project group following her presentation at the next PSB meeting which will be held on the 12<sup>th</sup> July.**

#### AnTir Project

Teresa Walters (TW) was welcomed to the meeting and provided information on the work being undertaken by the AnTir Project. AnTir is a 7-year project delivering training and wellbeing activities in sustainable land management (including food growing). It will run in the four rural counties of Ceredigion, Carmarthenshire, Pembrokeshire and Powys. The first year will be carried out in Ceredigion with the implementation of a pilot project. This pilot will be followed by a wider pilot project in all counties in Year 2 prior to full implementation of the project for the following 5 years. The full project will have a financial package of over £2m and it will help to address global issues by developing a positive practical responses at a local level.

Rob Starr (RS) suggested meeting with Teresa Walters outside the meeting for further discussions in order that details of this work can be considered within the context of developing the Assessment of Local Well-being.

**ACTION: Rob Starr and Teresa Walters to meet to discuss the AnTIR project in the preparation of the Assessment of Local Well-being.**

**ACTION: A copy of the AnTir Project Presentation will be circulated to Project Group members following today's meeting.**

#### Mid Wales Area Statement

Rachel Jarvis (RJ) provided an update on the NRW - Mid Wales Area Statement. There are four key themes namely; Improving Biodiversity, Sustainable Land, Water and Air, Forestry Resources and Reconnecting People and Places. Following initial consultation sessions the publication of the Statement took place in March 2020 however further work on its implementation was then placed on hold due to COVID-19. Since this time 9 online Engagement Projects have been produced over the last year, in partnership with external partners. From the establishment of these Engagement

workshops, the peer groups have now been launched for the 4 key Area Themes. In March 2021, the team produced an Annual Review which has documented what has been undertaken in the last 12 months and it also emphasises what needs to be undertaken in the next 12 months. The Annual Review is available as a PDF report and RJ agreed that members may receive a copy following today's meeting. RJ confirmed that further work is required and the team are looking to document what's already happening in the area via key stakeholders. To end RJ stated that one of the main delivery mechanisms to enable us to tackle the priorities of the Mid Wales Area Statement will be through joint working with the Public Service Boards (PSBs) for both Ceredigion and Powys.

**ACTION: Mid Wales Area Statement Annual Review document to be shared with Project Group members.**

**ACTION: Members to receive the link for the online survey in order to input and capture information detailing projects across the whole of Mid Wales.**

#### Assessment of Local Well-being

Rob Starr (RS) facilitated an interactive workshop for members on the Assessment of Local Wellbeing, which will be published in March 2022. Following a presentation members were asked to focus on 3 questions and to forward their comments to [performanceresearch@ceredigion.gov.uk](mailto:performanceresearch@ceredigion.gov.uk).

**ACTION: Members to respond to the three key questions provided in the facilitated workshop.**

**ACTION: Presentation of the facilitated workshop to be circulated to Project Group members following the meeting.**

**ACTION: Assessment of Local Well-being to be the main agenda item in the next Project Group meeting.**

#### A.O.B

The Chair provided the Project Group with feedback from the last PSB meeting in April and also mentioned that all the Project Group Chairs had met to discuss how to proceed in the future. Some Project Groups have noted experiencing difficulties in terms of continuity of attendance and this matter will be further discussed at the next PSB meeting on the 12<sup>th</sup> July.

The Chair closed the meeting by thanking all for attending and for their continued contribution of the work of the Project Group.

**Next meetings:**29<sup>th</sup> of July, 2021 @ 2pm11<sup>th</sup> of Nov, 2021**ACTIONS CONTAINED IN LOCAL WELL-BEING PLAN UNDER THIS AIM**

Short Term Action	Medium Term Action	Long Term Action
Create a Ceredigion Climate Change and Natural Resources Risk Assessment that will outline areas of risk, trigger levels and include responses, actions and opportunities for community awareness training.	Through education and pilot projects, we will promote community and business sustainability, renewable energy, nature connectedness and taking responsibility for the actions identified in the Climate Change and Natural Resources Risk Assessment.	Protect and enhance the resilience of ecosystems, the environment and natural assets of Ceredigion whilst optimising our economy, health and well-being.

**ACTION PLAN: APRIL 2020 – MARCH 2021**

KEY	
<b>GREEN</b>	Active and on track
<b>AMBER</b>	Active but some concerns and needs close monitoring
<b>RED</b>	Active but major concerns and needs corrective action
<b>BLUE</b>	On-hold
<b>BLACK</b>	Closed

**STEP 1:** *Preparation of funding bid for submission to NRW*

Activity	Date Due	Comments
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1.1	Facilitate an initial ideas generation session for project group members to utilise the £25k funding offered to PSB's by NRW.	24.09.20	Initial project group catch-up meeting held and information disseminate to partners with regards to the availability of a funding opportunity from NRW.
1.2	Prepare a project proposal form including an outline of ideas for project group members to provide feedback and consider submitting their own ideas for the use of the NRW funding.	30.09.20	Project proposal form developed and circulated to all project group members seeking their formal submissions for consideration of inclusion in the NRW funding bid.
1.3	Prepare a brief report collating the main ideas proposed for consideration and selection.	05.10.20	Meeting held with partners and two distinct project tasks selected for inclusion in the SAF proposal form. The first key task would centre around the commissioning of consultants to focus on the positive re-engagement of people with their environment. The second key task will centre on undertaking a marketing campaign entitled "Be kind to your environment". It was also referenced that a proposal submitted by the NHS was focusing on the possible availability of this funding for Years 2 & 3.
1.4	Submission of funding application to NRW along with signatory documentation.	09.10.20	Project proposal form submitted and signatory documentation completed. Funding decision expected early November.
1.5	Discuss options for enhanced communication and file sharing with project group partners between meetings.	27.10.20	During the project group meeting all members considered the membership of this group and confirmed their support to the above funding bid. It was also agreed that any background documentation would be shared regarding other projects e.g. Community Resilience pilot project - Newcastle Emlyn, Basecamp, Coed Lleol etc.
1.6	Discuss the establishment of a task & finish group to oversee the implementation of the NRW funding.	27.10.20	Task and finish group established and emphasis placed in the preparation of the Tender Brief in order to be ready for its release as soon as the funding decision is received.

1.7	Commence the preparation of the tender brief for the appointment of consultants.	02.11.20	The Tender Brief drafted and circulated for task and finish group review and amendment. Incorporation of the importance of accessibility and specific reference to public rights of way.
1.8	Work with the task & finish group to finalise the tender brief and follow procurement regulations.	09.11.20	Funding decision received from NRW via email on the 12 <sup>th</sup> November. Confirmation letter awaited. Tender Brief finalised and issued via a Category Tender with a closing date of Monday 7 <sup>th</sup> December. Project group members informed of progress. Commencement of work in advance of the inception meeting.
1.9	Discuss with CAVO to plan the “Be kind to your environment campaign” in anticipation of its launch in the New Year.	01.12.20	Initial discussions held to establish a contractual agreement between CCC and CAVO for the delivery of this specific element of the proposal. The Task & finish group will also be the steering group for this element of the project and CAVO will provide an update at the next task and finish group meeting scheduled to take place on the 9 <sup>th</sup> December.
1.10	The task & finish group to consider tender submissions for the commencement of the research/ mapping in December 2020.	Dec. '20	Task and finish group meeting scheduled for Wednesday 9 <sup>th</sup> December.
1.11	Inception meeting to be held and work plan agreed.	Dec '20	Procurement process completed and following the receipt of 6 tenders Resources for Change Ltd have been appointed.
1.12	Monitoring of Tender Key Actions and Milestones – Interim Report based on the desk research.	31.1.21	Ongoing monitoring is being undertaken via the creation of an action log to guide the tender response.
1.13	Monitoring of Tender Key Actions and Milestones – Submission of project exemplar list	Mid Feb '21	An Inception Meeting was held on the 6 <sup>th</sup> January and a Client Liaison meeting was held on the 25 <sup>th</sup> January. A long list of potential sites has been produced and criteria are now being agreed to develop the short list.

1.14	Monitoring of Tender Key Actions and Milestones – Submission and presentation of the plan and supporting visual resources and completion of the contract.	31 <sup>st</sup> March '21	The final report was completed in accordance with the terms and conditions of the tender. This report will now be presented to the PSB in order to galvanise additional support for the implementation of the key themes. The scoping report require the preparation of funding proposals to enable individual elements to be taken forward within communities.
1.15	Monitoring of the “Be kind to your environment” element of the funding proposal.	31 <sup>st</sup> March '21	Be Kind to the Environment – Love Where You Live Campaign launched on the 25 <sup>th</sup> January – From your Garden, From your front door and From your Heart.
1.16	Preparation of monitoring report and completion of funding obligations for 2020/21	31 <sup>st</sup> March '21	This work has been completed as the monitoring report has been prepared and submitted to the funding body – Natural Resources Wales. All matters relating to the financial monitoring of the scoping report has been completed.

<b>STEP 2:</b> <i>Group members to share good practice and actively support project group discussions</i>			
<b>Activity</b>		<b>Date Due</b>	<b>Comments</b>
2.1	Establishment of a task and finish group to consider the research evidence to support the forward work programme of the group.	Dec'20	The first meeting of this Task and Finish group will take place on the 17 <sup>th</sup> February under the Chairmanship of Sarah Davies, University of Wales, Aberystwyth. Their first task will be to consider the key priorities identified in the final report – Climate Resilience plan for N.C.E
2.2	Preparation for the release of a new call for proposals subject to the receipt of confirmation of additional funding from NRW for 2021/22.	31 <sup>st</sup> January 2021	This action was provided with a target date of 31 <sup>st</sup> January in order to avoid the challenges set by this years' understandably short implementation timetable however the call for new projects is currently on-hold pending internal funding decisions within NRW.

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<b>STEP 3 : Consideration of pilot projects and other support programmes</b>			
	<b>Activity</b>	<b>Date Due</b>	<b>Comments</b>
3.1	Consideration of the final report for the Climate Resilience Project at Newcastle Emlyn.	Jan '21	The report has been received and the key priorities discussed. The group have agreed to delegate more detailed consideration to its research task & finish group.
3.2	Project review and update on Basecamp and other programmes.	March '21	The Love Where you Live campaign has linked directly with Basecamp in order to share information and create additional contacts.
3.3			

**PSB: DECISIONS & RISKS**

<b>Decisions Required or Risks to be highlighted to the PSB</b>